



OFFICE OF THE PRINCIPAL

# SAPATGRAM COLLEGE

(Affiliated to Gauhati University)

[www.sapatgramcollege.in](http://www.sapatgramcollege.in)

**Dr. Rajeshwar Prasad Singh, M.A., Ph.D**

Principal / Secretary

Ref. No. : .....

Date : 04/06/2024

## FYUGP ADMISSION NOTICE, 2024-25

### (Guidelines, Time-lines & Fee Structure of Admission)

This is for general information to all the candidates and guardians that:

1. Candidates must apply in College through SAMARTH Portal only (URL: <https://assamadmission.samarth.ac.in/>) and no other means.
2. The entire FYUGP admission process will be done through common admission portal of SAMARTH e-Gov suite. The time-lines for admission procedure mentioned below:

TIME - LINES	
DATE & TIME (10.00 am onwards)	ACTIVITIES
27 May – 5 June	Application and Programme selection
06 – 07 June	Correction window
08 – 12 June	Academic screening by HEIs
13 June	Preparation and publication of 1st merit list
14 – 15 June	Admissions of applicants in 1st merit list
18 June	Preparation and publication of 2nd merit list
19 – 20 June	Admissions of applicants in 2nd merit list
21 June	Preparation and publication of 3rd merit list
22 – 24 June	Admissions of applicants in 3rd merit list
25 – 27 June	Spot admission

3. All admissions will be made from the **merit list** and statutory reservation will be maintained as per Govt. rule.
4. Candidates will have to arrive in the College premises on the day of admission following time period given in the admission scheduled above.
5. Candidates will have to **submit a hard copy** of the application form along with all necessary documents in xerox copy to the College office on the day of admission which is already submitted to the SAMARTH Portal.
6. On the day of admission, candidates will have to carry all documents from HSLC onwards in original.

  
Principal  
Sapatgram College


P.O.: Sapatgram, Dist.- Dhubri (Assam) :: PIN - 783337

Mobile - +91 9435243684, +91 8638880440 :: Email - [principalsapatgramcollege@gmail.com](mailto:principalsapatgramcollege@gmail.com)

7. Candidates will have to produce **Caste Certificate, Income Certificate, EWS and Domicile Certificate in original. Income and Domicile Certificates are needed to be produced by the candidates who opt for Fee Waiver Scheme/EWS quota of seats.**
9. Selected candidates will have to proceed to the designated rooms for counseling on the date of admission. Candidates, who will not be present on the allotted dates, will be forfeited their claim for admission.
10. They must submit **Anti-Ragging Court Affidavit** (in case of a minor guardian shall produce the same on behalf of applicant).
11. Candidates seeking waiver of fees, must present the **Income Certificate** of their parents from **Circle officer only**. No **acknowledgement receipt** copy of income certificate shall be accepted for admission purpose and income should not exceed **Rs. 2,00,000/- (Two Lakhs)**. No other documents will be accepted in support of income. Candidates allowed Fee Waiver have to provide an **undertaking regarding his/her parents' Govt. job**. Candidates seeking admission under the EWS quota must present the Income Certificate in the prescribed format and duly signed by the competent authority.
12. Admission fees are to be deposited immediately after confirmation of the seat, following which the candidate will be allotted the Roll No. to complete the admission process and shall not leave admission Hall till they are allowed.
13. The fee will be collected through cash mode. Failure to deposit the fee will lead to forfeiture of the seat.
14. Candidates seeking fee exemptions under Fee Waiver scheme need to submit a photograph of the tree plantation in own residence/surroundings/educational institution studied last at the time of admission.
15. **In keeping with the directive of the Government of Assam, the original marks sheet HS (without lamination), must be produced for stamping on backside for approval of free admission.**
16. Hostel seats will be allotted only for girls on the day of admission. Candidate allotted a hostel seat will have to take admission on the same day.
- N.B. Please note that appearance of name in the provisional merit list does not guarantee admission into the College. If any manipulation is detected application will be rejected immediately. The College reserves the right to make any correction or any adjustment of schedule if necessary.**

**Admission Fee Structure:**

Course Name	Amount (Rs.)	Remarks
FYUGP – BA	7180/-	Fee for First Year

  
 Principal  
 Sapatgram College  
 Principal  
 Sapatgram College