

YEAR: 2015-16







OF KNOWLEDGE



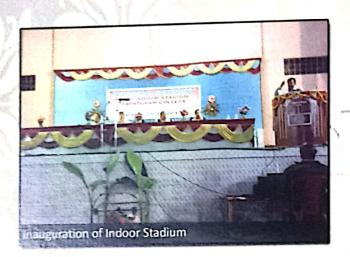




Rs. 100/~













Foreword



Sapatgram College, a pioneering institution of higher learning in Bilasipara West Constituency, was established on 7th August, 1972. It is pertinent to mention that brilliant students of Higher Secondary Arts and Bachelor of Arts courses have been enhancing the glory of this coveted institution over the years. It is our endeavour to build in our students an analytical mind-set, in-depth professional knowledge, a passion for achievement and a socially desirable outlook. We firmly believe that our students bear all the qualities, virtues and capabilities to handle multifarious problems and challenges that confront the business world in general and the society in particular.

However, we cannot remain complacent with our brilliant achievement during the tenure of 42 years of our glorious existence, but we want to thrive worthily in the years to come with an eye to achieving the distinction of an eminent educational institution of lower Assam.

Towards our firm commitment to produce good professionals, corporate executives, administrators, academicians, we pledge our sincere effort and we hope to convert our dream to a reality by working in unison in spite of having different stakes, status and discharging abilities. Over and above, we attach paramount importance to rendering services to the society through our brilliant student brigade and we believe in letter and spirit that "Service to man is service to God".

I trust the teachers and students of Sapatgram College will give their best in materializing our dream of making this institution of ours a still better one and thus cementing its place as a unique institution from all perspectives.

I extend my heartiest compliments to all the prospective students who have undertaken to receive education in this educational institution. I wish you all a fruitful academic session during 2015-16

With best wishes,

Dr. Tarini Kanta Sarmah, M.A. Ph. D. Principal Sapatgram College



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2014-15









PROSPECTUS

SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

A BRIEF HISTORY OF THE COLLEGE

Sapatgram College is the only institution of higher education in this highly backward area of western Assam. It was started at the initiative of some local people interested in dissemination of higher education in this economically backward area. The college came into existence as a result of the untiring efforts and sacrifices of some of the leading personalities of the area like Late Panchanan Badhuri, Late Panchanan Medhi, Late Indubhusan Bhadra, Late Sunilal Narzary, Sri. Santosh Kumar Dutta, Sri. Samar Kanti Poit, Mr. P.K. Das, Mr. A. Bhaduri, Mr. Pabitra Kr. Das, Sri Ranajit Saha, Md. Sirajuddin Ahmed and others.

Initially the college functioned from the Kachari building of the Zamindar of Parbatjoar situated in Ward No. 1 of Sapatgram Town on the 7th August 1972. Later on, it was shifted to its present site. Then Late Lilananda Thakur (commonly known as Pagal Baba) donated a building along with 1 (one) bigha of land to the College which helped the college a lot in the initial period. The College is, at present, spread over an area of 25 (twenty five) bighas of land in the Sonamoyee Gaon Panchayat on the banks of the river Loska, allotted to the College by the Government of Assam. The College was accorded affiliation by Gauhati University in 1980-81. Subsequently, it was brought under the Deficit Grants- in- Aid system on the 1st September 1983 due to the active help of Late Ranendra Narayan Basumatary, Ex-Cabinet Minister of Assam. The College was recognized by the University Grants Commission under Section 2(f) and 12 (B) of the UGC Act, 1956 in July, 2002. In December, 2004 the college was assessed by the National Assessment and Accreditation Council, Bangalore and was accorded the grade C++. The College came under Provincialisation Act from 1st December 2005. Conforming to the National Pattern of Education (10+2+3 system), this full- fledged Degree College imparts two- year Higher Secondary and three- year Degree courses of studies in Arts stream.

The College was under the stewardship of a number of educationists and administrators at different times. Sri R.K. Sharma was the founder Principal of the College. After him Sri R.N. Pandey took over the administration of the College as Principal. The great scholar and renowned economist, Dr B.P Mishra, was the Principal of the College from 4.9.1981 to 21.4.1982. Sri S.P Mukherjee remained the Principal i/c from time to time. Sri A. K Sengupta remained the Principal i/c for a short period. Sri. D. Sarkar joined the College as Principal on 1.4.1984 and continued up to 30.11.1996. Sri S.P. Mukherjee again became the Principal i/c till 30.5.99. Sri N. Roy remained the Principal i/c from 1.6.99 upto 1st August 2005. Dr T. K. Sarmah joined the College as Principal on 2nd August 2005.



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

VISION:

 The vision of Sapatgram College is to transform this institution into a centre of excellence of higher learning by continuous working towards making education socially relevant and meaningful.

MISSION:

- Sapatgram College believes in imparting life-oriented and value-based education- an education aimed at strengthening the body, purifying the mind and sharpening the intellect.
- The college seeks to present itself as a major centre of learning for advancement, preservation, dissemination and use of knowledge in this rural and economically backward region of the state and thereby cater to the needs of the society and the nation.
- It encourages enrollment of students from different cross-sections of society by providing them with the best of infrastructure and learning resources, so as to make teaching and learning a pleasurable and profitable experience.

GOALS AND OBJECTIVES:

The chief goals and objectives of the institution are as follows:

- Imparting higher education in the field of Arts to the youths of this locality.
- Imparting job- oriented education through vocational / computer courses of studies.
- Promoting, highlighting and preserving local culture and cultural stuff.
- Inculcating moral and ethical values in the students.
- Addressing social needs and problems through extension services like organizing Health Awareness Camps,
 Free Medical Camps, AIDS Awareness Programmes, and Training Programmes on how to face natural calamities like flood, soil erosion, cyclone etc.
- Preparing young people who can transform knowledge/ideas into action and social reality.

COURSES OF STUDIES

Regular Courses:

The college provides the following regular courses of studies:

- 1. Two Year Higher Secondary course in Arts
- 2. Three Year Degree (General) course in Arts.
- 3. Three Year Degree (Major) course in Arts



PROSPECTUS

SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

Subjects Offered in H.S. Course, Arts:

- i) English.
- ii) M.I.L. (Assamese / Bengali / Bodo / Alternative English)
- iii) A student is required to take English, M.I.L. as compulsory subjects and three / four of the elective subjects from the following list:
- 1. Economics, 2. Education, 3. History, 4. Political Science, 5. Logic & Philosophy, 6. Advance Assamese, 7. Advance Bengali/Computer application/Mathematics

Subjects Offered in Three Year (Six Semesters) Degree General Course, Arts:-

- i) English.
- ii) M.I.L. (Assamese / Bengali / Bodo / Alternative English).
- iii) Environmental Studies.
- iv) A student is required to take English and M.I.L. as compulsory subjects in 1st & 2nd Semesters, M.I.L. and Environmental Studies as compulsory subjects in 3rd & 4th Semesters (for both General & Major) and two of the elective subjects from the following list (for General):
- 1. Economics, 2. Education, 3. History, 4. Political Science, 5. Philosophy 6. Computer application, 7. Mathematics.

Subjects Offered in Three Year (Six Semesters) Degree Major Course, Arts:-

Major Subjects	Combination Subjects	
	(Any one of the following)	
1. English	Economics / Education / Political Science / Philosophy/History./Comp. App.	
2.Assamese	Economics / Political Science / Education / History / Philosophy/Comp. App.	
3.Bengali	Political Science / Education / Economics / History / Philosophy/Comp. App.	
4.Education	Economics / Political Science/ History/ Philosophy/Comp. App.	
5.Political Science	Economics / Education / Philosophy/ History/Comp. App.	
6.Economics	Political Science / Education / Philosophy / History/Mathematics.	
7.History	Political Science / Education / Economics / Philosophy/Comp. App.	

* Note:

However, it is worth mentioning that the major seats in each subject are 25 and will be filled up strictly on the basis of Merit and Counseling. The seats in every Elective Subject are 200 and will be filled up on the basis of merit.



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

Self Financing Courses

1. Certificate course in Communicative English.

Duration

: 3 Months

Eligibility

: H.S.

Number of Seats

: 20

Fees

: Rs. 200/-

2. Basic Course in Computer Application.

Duration

: 1 Year (Compulsory for H.S. 1st Year Students & Degree 1st semester newly admitted Students)

Eligibility

: H.S.L.C./H.S.

Fees

: Rs. 500/-

3. Certificate Course in Computer Application like C, C++, Internet, DTP, Hardware, Web

Designing etc. (Under Third Eye Education, Sapatgram)

Duration

: 6 Months

Eligibility

: H.S.L.C.

Fees

: Rs. 4000/-

4. Post Graduate Diploma in Computer Application (Under Gauhati University)

Duration

: 1 Year

Eligibility

: Bachelor Degree (Any Stream)

Number of Seats

: 20

Fees

: Rs.10,000/- (in one installment)

5. Diploma in Accounts & Finance (Under Third Eye Education, Sapatgram)

Duration

: 6 Months

Eligibility

: H.S.

Number of Seats

: 20

Fees

: Rs. 4000/-

Admission Process:

How to Apply:

Before the beginning of the academic session the Principal generally notifies the date for collection and submission of application forms on the college Notice Board and in the college website (sapatgramcollege.org). The college ones not entertain applications for admission received after the last date of submission. The applicants have to submit attested copies of relevant certificates along with the applications. Incomplete forms are rejected A Prospectus of admission.





PROSPECTUS

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Selection Procedure:

Students seeking admission have to present themselves before the selection committee as per dates to be notified. Selection is made on the basis of merit and personal interview. A list of the selected candidates for admission is notified on the college notice board.

Documents to be Submitted with the Form:

- 1. Attested copy of Mark Sheet.
- 2. Attested copy of Admit Card
- 3. Attested copy of Pass Certificate.
- 4. Attested copy of Caste Certificate.
- 5. 3 copies of stamp size photographs.
- 6. Self addressed envelope 2 copies

Documents to be Produced at the Time of Admission:

- 1. Admit Card
- 2. Mark Sheet
- 3. Pass Certificate
- 4. Caste Certificate

Reservation of Seats:

There is a provision for reservation of seats belonging to S.C, S.T(P), S. T (H), O.B.C. and M. O.B. C. categories as per Government Rules. The candidates have to produce valid certificates issued by the competent authorities.

Attendance Rules in Classes

Attendance of students in class lectures, tutorial classes is compulsory. Students attending individual classes up to 75% or above in the H.S. (both 1st and 2nd Year) classes are only allowed to appear as regular candidates in A.H.S.E.C. Examinations. The students attending individual classes up to 75% or above in B.A. 1st, 2nd, 3rd, 4th, 5th & 6th Semesters are only allowed to appear as regular candidate at the Gauhati University Examinations. For Private candidates specific University regulations are applicable.

Teaching and Evaluation

The College follows the academic calendars of G.U. and A.H.S.E.C. for B.A. and H.S. courses respectively. Besides, the college has got its own academic calendar showing total working days, teaching days and date and time for various examinations. The academic year commences from the month of July.

In addition to normal classroom teaching, the college imparts teaching by organizing Departmental Seminars and tutorial classes.



The evaluation process in continuous and is based on the students' progress in home assignments, unit tests, laboratory work (for the students of Major in Education) field work, examinations and internal assessments.

Discipline

The students admitted to the college must abide by the rules and regulations of the college. Violation of rules, irregular attendance, non-payment of college dues and fees, showing discourtesy to the teachers and employees in any form, ragging, adoption of unfair means during examinations, causing damage to the college property, smoking, taking alcohol and intoxication drugs within the campus or in public places are some of the offences which may make a student liable for disciplinary action, viz, forced transfer, termination of scholarship and even expulsion from the college. Use of mobile phones in the college campus is strictly prohibited.

Uniform

The students admitted to the college must wear college uniform during class hours, in the examination hall and during all other college activities such as seminars, college week, extension activities and so on. The College Uniform is as follows:

 Boys: Black trousers Cream colour shirt Girls: Black churidar Cream colour kameez Black dupatta.

FACILITIES

• Central Library:

Central Library, Sapatgram College has been trying its best to provide efficient service to the readers. The Library has been aiming at supplementing the knowledge of the students which they acquire from their teachers. Central Library, Sapatgram College is well stocked with more than 17000 texts and reference books, more than a dozen of local and national journals and a few newspapers and other information sources like maps, globes CD-ROMs etc. It is situated on the 1st floor of the Administrative Building with a Reading Hall for students and a Reading Room for teachers. The library follows open access system and it remains open from 9:30 AM to 4:30 PM on the working days.

• Scholarship:

The following categories of scholarships are provided to the students studying in the college.

- i) State Merit Scholarship.
- ii) National Scholarship.
- iii) Scholarship to S.C., S.T., O.B.C., and M.O.B.C. category of students.
- iv) Scholarship for wards of Beedi workers.
- v) Minority Scholarship.
- vi) Joy Ram Jindal Scholarship.
- vii) College dues are waived for the students securing more than 80% of marks in H.S. during B.A. 1st Semester Admission.

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Class Rooms:

22 classrooms, both big and small, are available for taking theoretical and Education Major Practical Classes. There are 7 large Class Rooms for Higher Secondary classes and Degree Course General Classes and 15 small Class Rooms for Degree Major and Practical Classes.

• Indoor Stadium cum Auditorium:

The college has built an Indoor Stadium with UGC grant having provision for Badminton, Volleyball and other indoor games. The gallery can accommodate more than 700 audience. In the absence of an auditorium, the Indoor Stadium is being used as an Auditorium. There is a large stage in the building and as an auditorium it can accommodate more than 1500 audience.

• Students' Common Room:

There are separate Common Rooms for boys and girls with adequate toilet facilities and indoor games like table tennis, carrom, chess etc. The Girls' Common Room is situated on the 2nd Floor of the Administrative Building with the provision of running water in the toilets and filtered drinking water. The Boys' Common Room is situated adjacent to the Indoor Stadium with toilet facility. Steps are being taken to provide running water to it. Filters have been provided there for drinking water.

Women's Hostel:

Sapatgram College has a Women's Hostel constructed with the UGC grants in two phases. The Women's Hostel is situated within the college campus in a healthy and secured environment. It is adjacent to the Principal's Quarter. The hostel has its own set of rules and regulations which are strictly mandatory for all the boarders. Students are encouraged to practise yoga in the hostel in the evening. One Yoga teacher teaches them the fundamentals of yoga every Sunday morning. This helps the boarders to concentrate their minds to devote for learning.

Administration:

The Women's Hostel, Sapatgram College has a strong and effective administrative base comprising the following members:

- 1. Dr. Tarini Kanta Sarmah, Principal: Overall Administrator
- 2. Mr. Mahabul Hoque Choudhury, Associate Professor: Superintendent
- 3. Ms. Mayurakshi Nath, Assistant Professor: Warden
- 4. Monitress: Selected from among boarders

Hostel Admission:

Regular hostel admission is done at the time of admission in college of each academic session. Students are selected strictly on the basis of merit. However, the reservation policy for SC/ST/OBC category students is strictly maintained.



Drinking Water:

The college has taken adequate steps to provide safe drinking water to the students. There are online ultraviolet water purifiers in the Girls' Common Room, Central Library and Teachers' Common Room. Besides, a water cooler fitted to an online ultraviolet water purifier has been put for the use of all under the staircase of the Administrative Building. This comes as a boon to the students during the summer.

• Toilets:

The college has provided toilets in Girls' Common Room and Boys' Common Room. Besides, there is a separate toilet for boys. There are toilets in the Teachers' Common Room Principal's Room, Conference Room for teachers, Conference Hall, the Central Library and the Office Room. The toilet in the Central Library is specifically meant for the female teachers and staff. All the toilets are cleaned regularly by a sweeper appointed by the college.

• Canteen:

College canteen remains open from 9am to 5pm. It is under the supervision of a contractor who is generally an ex-student of this college. There is a Canteen Supervisory Cell which looks after the smooth running of the canteen, regulates the prices of food items and inspects the quality of the food items. The canteen has sitting arrangement for students. But it does not have any space for the teachers. The tea and food items of the teachers are served in their respective Common Rooms. The college has the plan to build a canteen adjacent to the Indoor Stadium having space for both the teachers and the students.

• Internet:

Internet facility has been provided to the students and teachers in the Central Library, Network Resource Centre and the Computer Centre of the college. There are 3 computers in the Central Library, 2 computers in the Network Resource Centre and 4 computers in the Computer Centre with internet facility which remain open to the students and teachers from 9.00 A.M to 4.30 P.M. The browsing and downloading in these computers are free of cost.



^{*} Coution money will be charged once during admission and 80% of it will be refunded at the end of the course.

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Sports Activity:

The college has its athletics and sports equipments. One part time qualified Physical Education Teacher has been appointed to train the students in football, volleyball, cricket, gymnastics, high jump, long jump and other games and sports activities.

• Study Tour: The Departments organize Study Tours for their students to places of historical, cultural and educational importance. The college organizes an environmental Study Tour for the students of 4th Semester as part of their syllabus of Environmental Studies. In such study tours the male and female teachers of the college accompany the students for maintaining discipline among them and to elaborate the historical/cultural/environmental significance of the places visited.

• Literary Activity:

Sapatgram College Magazine is published annually. It publishes the literary writings, views and opinions of students and teachers. Some of the Departments have their Wall Magazines which carry the poems, articles, cartoons and paintings of the students. Some of the Departments publish their Annual Journals which contain the research papers of the students presented in the Seminar Classes. All such efforts are aimed at bringing out the latent creative and critical talent in the budding students.

• Quiz and Debate:

There is a Debating Society in the college which organizes debates, extempore speeches and quiz competitions among the students from time to time and prizes are given to the winners on the Final Day Function of the College Week. All such activities are conducted with an aim of bringing out the latent talent in the students. The students of the college have won prizes in the quiz and debate competitions held at the sub-divisional and district levels by the Govt. of Assam.

Music and Dance:

Music and dance are encouraged by the college. Of course, these are not actively promoted by the college because of lack of space and time. Competitions of music and dance are conducted during the College Week and the winners are awarded prizes and certificates on the Final Day Function of the College Week. The recognized singers and dancers are encouraged to perform in different meetings, workshops, seminars and functions of the college. Thus such talent is recognized by the college.

• Scouts and Guides:

Scouts and Guides was introduced in the college in 2004. The boys are encouraged to join Scouts as Rovers and the girls are encouraged to join Guides as Rangers. Dr. Padma Guha Agarwala, Associate Professor, is the Ranger Leader (H.W.B) and Mr. Abdul Rezzak Sheikh, Assistant Professor, is the Rover Leader. The main motto of Scouts and Guides is to build the students as good citizens by inculcating in them the sense of discipline, sense of self-sufficiency and the value of dignity of labour. The physical activities help the students in shaping their physical health and the cultural activities bring out the latent talent in them. The



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Rangers and Rovers of the college are engaged in maintaining discipline, law and order in the functions in the college and also in the meetings, and functions in the neighbouring areas. Miss Nur Akhtara Begum and Ms. Gitarani Kalita were awarded the Rashtrapati Award for Ranger Testing conducted by the National Headquarter, Bharat Scouts and Guides, New Delhi in 2010. They received awards from Mrs. Pratibha Devi Singh Patil, Hon'ble President of India at Rashtrapati Bhavan in 2011. Sri Ratan Roy won the third prize in the Quiz Competition held in the North East Regional Tribal Scouts and Guides Meet at State Training Centre, Agartala, Tripura from 9th to 13th September, 2013.

NSS:

NSS has been introduced from 2014-15 session

Students' Union:

Sapatgram College Students' Union Council is the elected body of representatives of the students. Each year the election to the posts of Vice-President, General Secretary, Asst. General Secretary, Secretary-Major Games, Secretary-Minor Games, Secretary-Debate & Culture, Social Service Secretary, Secretary-Boys' Common Room and Secretary-Girls' Common Room of SCSUC is held in the month of November and the elected representatives assume office and remain in power for one year, i.e. up to the newly elected representatives assume office. The Principal is the President of SCSUC. Teachers are appointed as Professor In-Charge against different portfolios and the Secretaries perform their activities under the active supervision of the teachers.

Recreation:

The college takes steps in organizing music and dance shows by the students and by experts from outside. Prominent folk- singers are invited to perform before students in order to inculcate in the students a love for their own cultural heritage.

Discipline:

The college believes that the objective of imparting education to the students and thus transform them into good citizens can be achieved only in a conducive atmosphere for such activities. In that case, the students have to be highly disciplined and punctual. Hence, the college maintains discipline in the campus. A Grade-IV employee at the entry gate does not allow the students without uniform and Identity Card to enter the campus. This is done in order to check the entry of trouble shooters. Any kind of indiscipline in the classroom and in the campus is strictly dealt with. The Class Management and Academic Atmosphere Supervisory Cell takes active steps in this regard.

Students' Aid Fund:

Applications are invited from poor and meritorious students at the beginning of every academic session which are scrutinized by the Students' Aid Fund Committee and scholarships are given to the deserving students on the basis of merit out of the collection of Students' Aid Fund.

Departmental Rooms:

Some of the Departments have been provided separate Departmental Rooms and only 4 Departments have been shifted to the newly constructed Teachers' Common Room. Computers have been provided to most of



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the Departments and the computers in the newly constructed Teachers' Common Room have been provided Internet facility.

Career Counseling Cell:

Counseling of students in the choice of subjects in General and Major Courses during admission and in the choice of career options to fresh graduates is an important aspect of every institution of higher education. Sapatgram College has a Career Counseling Cell which organizes counseling of students before admission regarding choice of subjects in General and Major Courses. It also organizes seminars and workshops in career counseling of fresh graduates regarding career options. Mr. Indranil Sarkar, Associate Professor and Head of the Department of English, is the Coordinator of the Career Counseling Cell.

Staff Quarters:

The Principals' Quarters have been built with UGC grant in the college campus. There is a plan to build some staff quarters.

Communicative English:

The Department of English conducts a 3 months Certificate Course in Communicative English for the interested students. The classes are conducted by the faculty of the Department after regular classes and on Sundays and holidays. The students have to pay only a Registration fee of Rs.200/- for the course which is utilized for purchase of study materials and stationery expenditure. The course is conducted twice in a year and 20 students are selected on the basis of merit and aptitude for each course. Mr. Indranil Sarkar, Associate Professor and Head of the Department of English, is the Coordinator of the Certificate Course.

• Computer Centre:

The Computer Centre, situated on the 2nd floor of the Administrative Building, conducts a number of computer courses in collaboration with Third Eye Education. The Basic Course in Computer Application has been made compulsory for H.S 1st Year students since 2008-09 academic session. The certificates to the successful students are given by the college. There are other courses such as Certificate Course in Computer Application (6 months), PGDCA (1 year), and Diploma in Accounts & Finance (6 months) conducted by Third Eye Education. At present there are 20 computers in the Computer Centre.

Grievance Redressal Cell:

The Grievance Redressal Cell, Sapatgram College remains active throughout the year and remains more vigilant at the commencement of every academic session in order to prevent any kind of ragging of the freshers. There is a Grievance Box in front of the Principal's Office which is opened at 4.00 P.M every day. The Principal, who is the Convener of the Cell, holds a meeting of the cell to discuss the grievances received and the cell tries to redress the grievances of the students.

Post Graduate Correspondence School:

The college has the facility of distance learning by its study centres of IDOL & KKHSOU. The courses offered are Post Graduate course in English, Assamese, Bengali, Political Science, Economics, History



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,Philosophy, Mathematics and Sanskrit. The Post Graduate Diploma Course in Sales & Marketing Management and Human Resource Management are also offered in these study centres. The undergraduate distance course has been introduced to KKHSOU.

Administration:

Governing Rody

Name of the Workforce	Designation of the Individual	Name of the Individual	Remark
Governing	President	Sri Ashok Kumar Sengupta	
Body	Secretary cum Principal	Dr. Tarini Kanta Sarmah	,
	•	Mr. Majibar Rahman, Former Principal, Bilasipara College	University Nominee
		Dr. Kamal Narayan Choudhury, Former Principal, P.B.College,	University Nominee
		Mr.Dhiraj Chandra Bordoloi	Teachers'
		, ,	Representative
	Members	Dr. Gour Krishna Saha,	Teachers'
			Representative
		Mrs. Sabitri Roy,	Guardians'
		-	Representative
		Mr. Jaynal Abedin,	Guardians'
			Representative
		Mr. Biraj Chandra Das,	Guardians'
			Representative
		Mr. Jagadish Chandra Roy,	Office Staff
		Senior Assistant	Representative

President, Governing Body: Sri Ashok Kumar Sengupta

Head of the Institution: Dr. Tarini Kanta Sarmah: Principal, Sapatgram College

Planning Board, Sapatgram College:

1.	Dr. Tarini Kanta Sarmah, Principal	: Chairman
2.	Mr. Suman Kumar Panigrahi	: Member
3.	Dr. Padma Guha Agarwala	: Member
4.	Mr. Mahabul Hoque Choudhury	: Member
5.	Mr. Abdul Batan Mondal	: Member
6.	Mr. Jagadish Chandra Roy	: Member

Internal Quality Assurance Cell:

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Mr. Dinesh Kalita, Associate Professor	: Member
Mr. Maniruddin Sarkar, Associate Professor	: Member
Mr. Baladev Roy, Associate Professor	: Member
10. Mr. Dhiraj Chandra Bordoloi, Assistant Professor	: Member
11. Dr. Gour Krishna Saha, Associate Professor	: Member
12 Ma Mahahul Hagua Chandhana A	

14.	Mr. Manabul Hoque Choudhury, Associate Professor	: Member
Ad	mission Committee:	
1.	Dr. Tarini Kanta Sarmah, Principal	: Chairman
2,	Mr. M. Sarkar	: Member
3.	Mr. Suman Kumar Panigrahi	: Member
4.	Mr. Mahabul Hoque Choudhury	: Member
5.	Mr. Durgeswar Sahariah	: Member
6.	Mr. B. Barman	: Member
7.	Mr. Jagadish Chandara Roy	: Member
8.	Mr. K. Brahma	: Member
Ct.	Idente Aid Fund Committee	

511	Students Aid Fund Committee:		
1.	Dr. Tarini Kanta Sarmah, Principal	: Chairman	
2.	Mr. M. Sarkar	: Member	
3.	Mr. Suman Kumar Panigrahi	: Member	
4.	Mr. Mahabul Hoque Choudhury	: Member	

DEPARTMENTS:

Department of Assamese:

- 1. Sri Dinesh Kalita, Associate Professor & H.O.D.
- 2. Sri Abani Kanta Adhikary, Assistant Professor
- 3. Dr. Abdul Baten Mondal, Assistant Professor.
- 4. Mr. Jinnat Ali Fakir, Guest Lecturer.

Department of Bengali:

- Mr.Krishna Kanta Roy, Assistant Professor & HOD
- 2. Mr. Biswajit Roy, Assistant Professor.
- Ms. Mayurakshi Nath, Assistant Professor.

Department of Bodo:

Mr. Argeng Narzary, Assistant Professor.

Department of Economics:

- Mr. Maniruddin Sarkar, Associate Professor & H.O.D. 1.
- Ms. Aparna Sengupta, Associate Professor.



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- Dr. Gour Krishna Saha, Associate Professor.
- 4. Vacant (since 01.02.2014 after the retirement of the former H.O.D)

Department of Education:

- Dr. Padma Guha Agarwala, Associate Professor
- 2. Mr. Shyamal Saha, Associate Professor & H.O.D
- Ms. Munmun Banerjee, Assistant Professor

Department of English:

- Mr. Suman Kumar Panigrahi, Associate Professor
- 2. Mr. Indranil Sarkar, Associate Professor & H.O.D
- 3. Mr. Rajendra Kumar Acharya, Associate Professor
- Miss Sudeshna Chakraborty, Guest lecturer.

Department of History:

- Mr. Durgeswar Sahariah, Associate Professor
- Mr. Nozrul Islam Mondal, Associate Professor & H.O.D
- 3. Mr. Tarun Kumar Halder, Guest Lecturer.

Department of Philosophy:

- 1. Mr. Mahananda Das, Associate Professor & H.O.D
- 2. Mr. Abdul Razzak Sheikh, Assistant Professor

Department of Political Science:

- 1. Mr. Baladev Roy, Associate Professor
- 2. Mr. Mahabul Hoque Choudhury, Associate Professor & H.O.D
- 3. Mr. Dhiraj Chandra Bordoloi, Assistant Professor
- 4. Mr. Mithinga Brahma, Assistant Professor
- 5. Mr. Mantu Ram Das, Guest Lecturer.

Library Staff:

- 1. Mrs. Rita Malakar: Senior Librarian
- 2. Sri Bijoy Roy: Library Bearer

Office Staff:

- 1. Sri Jagadish Chandra Roy: Senior Assistant
- 2. Sri Kamaleswar Brahma: Junior Assistant
- 3. Sri Biswajit Barman: Junior Assistant
- 4. Sri Suren Barman: Grade-IV
- 5. Mr. Sahidul Bepari: Grade-IV
- 6. Mr. Tajurul Hoque Mondal: Grade-IV
- 7. Sri Manoj Kumar Das: Grade-IV





SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

8. Sri Bhim Bahadur Chetri: Night Guard

9. Sri Ramesh Basfore: Sweeper

10. Bina Ganguly: Grade-IV

11. Milan Roy: Grade-IV

12. Kamini Kalita: (Night guard)

13. Kristo Roy: (Night guard)

Hostel Staff:

1. Mr. Kaushik Mallick, Grade-IV

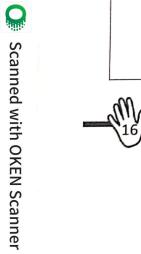
2. Mrs. Minoti Mallick, Grade-IV

Core Committees

Committees & their Functions	Members
commetees & their Punctions	Wiembers
Academic Council i) Responsible for admissions, Curriculum design and Examinations. ii) Plan for introduction of new courses.	Dr. T.K. Sarmah, Principal, Chairperson Mr. M.Sarkar, Convener Mr. S. K. Panigrahi Dr. P.G.Agarwala Mr. B. Roy Dr. G.K.Saha Mrs. R. Malakar
Assets & Management Cell i)Supervision of new construction. ii)Maintenance of college building. iii) Plan for expansion of college building. iv) Maintenance of the stock Pagister.	Dr. T.K. Sarmah, Principal, Convener Mr. S. K. Panigrahi Mr. D. Sahariah Mr. M. H. Choudhury Mr. K. Brahma
Library Advisory Committee i) Maintenance & development of college library. ii) Provide Internet facility for students iii) Provide adequate number of text books and reference books for teachers and students. iv) Provide Journals and Online Journals v) Provide Books and Materials for Competitive Examinations vi) Take steps for the automation of library functions vii) Adopt measures for overall maintenance and	Dr. T. K. Sarmah, Principal Mrs. R. Malakar, Librarian, Convener. Mr. S. K. Panigrahi, Coordinator All Head of the Departments.
	i) Responsible for admissions, Curriculum design and Examinations. ii) Plan for introduction of new courses. Assets & Management Cell i) Supervision of new construction. ii) Maintenance of college building. iii) Plan for expansion of college building. iii) Plan for expansion of college building. iv) Maintenance of the stock Register. Library Advisory Committee i) Maintenance & development of college library. ii) Provide Internet facility for students iii) Provide adequate number of text books and reference books for teachers and students. iv) Provide Journals and Online Journals v) Provide Books and Materials for Competitive Examinations vi) Take steps for the automation of library functions

SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

04	Dana and the Color of the Color	
04	Research Cell	Dr. T. K. Sarmah, Principal
	i) Undertake micro research projects related to the	Dr. G. K. Saha, Convener
	region.	Mr. S. K. Panigrahi
	ii) Motivate others to engage in research.	Dr. P. G. Agarwala
	iii) Provide facilities for undertaking research work	Dr. A. B. Mondal
	g · · · · · · · · · · ·	Miss. A. Sengupta
		Mr. M. H. Choudhury
		Mr. K. K. Roy
05	Estate Di di Gui	Ms. M. Nath
0.5	Extension Education Cell	Dr. T.K. Sarmah, Principal, Chairperson
	i) Undertake extension work in the nearby areas.	Dr. P. G. Agarwala, Convener
	ii)Undertake projects on extension education sponsored	Mr. M. H. Choudhury, Co-Convener
	by U.G.C.	Mr. S. K. Panigrahi
		Dr. G. K Saha
		Mr. D. Sahariah
		Mr. N. I. Mondal
		Mr. A. Narzary
06	Finance And Accounts Cell	Dr. T.K. Sarmah, Principal, Convener
	i)Preparation of Annual Budget of the college.	Mr. S. K. Panigrahi
	ii) Assist in the Internal Audit of the college.	Mr. M. H. Choudhury
		Mr. J. C. Roy
		Mr. B. Barman
07	Class Management and Academic Atmosphere	Dr. T.K. Sarmah, Principal, Convener
	Supervisory Cell	Mr. D. Kalita, Co-Convener
	i)Preparation of daily routine for classes.	Mr. S. K. Panigrahi
	ii)Preparation of academic calendar.	Mr. M. Sarkar
	iii)Supervision of class rooms.	Ms. A. Sengupta
	iv)Maintenance of academic atmosphere in the college.	Mr. M. H. Choudhury
		Dr. A. B. Mondal
		Mr. A. Narzary
08	Grievance Redressal Cell	Dr. T.K. Sarmah, Principal, Convener
	i) Look into grievances of students and other college	Mr. S. K. Panigrahi
	staff.	Mr. D. Kalita
	ii) Assist the Principal in redressal of grievances.	Mr. M. Sarkar
		Mr. B. Roy
		Dr. G.K Saha
		Mr. M. H. Choudhury
09	Alumni Cell	Dr. T.K. Sarmah, Principal
	i) Preparation of alumni register of the college.	Mr. M. H. Choudhury, Convener
	ii) Work in co-operation with Alumni association.	Mr. S. K. Panigrahi
	iii) Supervision of the work undertaken by the Alumni	Dr. G.K Saha
	Association.	Mr. I. Sarkar
		Ms. M. Banerjee
		Ms. M. Banerjee



PROSPECTUS

SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

10	Career Counselling Cell	
10	Career Counselling of students at the time of a land	Dr. T. K. Sarmah, Principal
	i) Counselling of students at the time of admission.	Mr. I. Sarkar, Convener
	ii) Organize seminars and workshops in career	Dr. G. K. Saha, Co-Convener
	counselling.	Mr. S. K. Panigrahi
	iii) Counselling of fresh graduates about career options.	Mr. N. I. Mondal
		Dr. A. B. Mondal
AND THE PROPERTY OF THE		Mr. D. Sahariah
11	Anti-Ragging Cell	Dr. T.K. Sarmah, Principal, Convener
	i) Prevention of ragging in college campus.	Mr. S. K. Panigrahi
	ii) Making students aware of the evils of ragging.	Mr. D. Kalita,
	iii) Punishing those found involved in ragging.	Mr. M. Sarkar
	iv) If the need arises to file an FIR in local Police Station	Mr. B. Roy
	against those involved in ragging.	Mr. M. H. Choudhury
		Mr. N. I. Mondal
		Dr. G. K. Saha
12	Women Cell	Dr. T.K. Sarmah, Principal
	i) To organize seminars and symposiums on women's	Dr. P. G. Agarwala, Convener
	issues.	Miss. A. Sengupta
	ii) To take up issues of exploitation and suppression of	Mrs. R. Malakar
	women in the locality.	Ms. M. Banerjee
	iii) To take appropriate steps for the creation of a	Ms. M. Nath
	congenial atmosphere for the girl students.	Mr. S. K. Panigrahi
13	Disaster Management Cell	Dr. T.K. Sarmah, Principal, Convener
	i) Preparation of Disaster Management Plans.	Mr. S. K. Panigrahi
	ii)Sensitization of the staff and students of the college	Mr. B. Roy
	iii) Holding of mock drill exercises.	Dr. G. K. Saha
	iv) Holding of painting, essay writing, slogan writing and	Mr. D. C. Bordoloi
	drama competitions on disaster management topics.	Mr. M. H. Choudhury
	stand competitions on disaster management topics.	Mr. N. I. Mondal
		Officer In-Charge, Sapatgram Public
		Health Centre
		Officer In-Charge, Sapatgram Police
		Station Station
		Station



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

Non-Core Committees:

Sl.No.	Committees and their Functions	Members
01	Literary Society	Dr. T. K. Sarmah, Principal
	i) Development of creative thinking in the students.	Mr. D. Kalita, Convener
	ii)Development of writing ability of students.	Mr. S. K. Panigrahi
		Mr. I. Sarkar
		Mr. A. K. Adhikary
		Dr. A. B. Mondal
		Mr. K. K. Roy
		Mr. A. Narzary
02	Nature Cell	Dr. T. K. Sarmah, Principal
	i) Beautification of college campus.	Mr. N. I. Mondal, Convener
	ii) Undertake farm projects.	Mr. D. Sahariah, Co-Convener
		Mr. S. K. Panigrahi
		Dr. G. K. Saha
		Mr. M. H. Choudhury
		Mr. A. R. Sheikh
		Dr. A. B. Mondal
		Mr. M. Brahma.
03	Debating Society	Dr. T. K. Sarmah, Principal
	i) Organize debates, extempore speeches, quiz	Mr. I. Sarkar, Convener
	competitions etc.	Mr. S. K.Panigrahi
		Mr. D. Kalita
		Dr. G. K. Saha
		Mr. D. Sahariah
		Mr. K. K. Roy
	1	
04	Games and Sports Cell	Dr. T.K. Sarmah, Principal
	i) Promotion of games and sports in the college.	Mr. A. Narzary, Convener
		Mr. M. H. Choudhury, Co-Convener
		Mr. S. K. Panigrahi
		Mr. M. Brahma
		Mr. B. Roy
		Mr. N. I. Mondal
		Mr. Biswajit Roy
05	Computer Cell	Dr. T. K. Sarmah, Principal
	i) Promotion of computer literacy in the college	Mr. M. H. Choudhury, Convener
	ii) Introduction of new computer aided courses.	Mr. S. K. Panigrahi
		Ms. R. Malakar
		Dr. G. K. Saha
		Mr. Biswajit Roy





SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

06	Canteen Supervisory Cell i) Look after the smooth running of the canteen. ii) Regulate the prices of food items. iii) Quality control of the food items.	Dr. T. K. Sarmah, Principal Dr. G. K. Saha, Convener Mr. S. K. Panigrahi Mr. M. Das Mr. M. Sarkar Mr. S. Saha
07	Value Based Education Cell i) Arrange weekly classes on value-based education. ii) Introduce yoga and meditation classes. iii) Organize seminars on value-based education.	Mr. K. K. Roy Dr. T. K. Sarmah, Principal Dr. P. G. Agarwala, Convener Mr. M. Sarkar, Co-Convener Mr. S. K. Panigrahi Mr. R. K. Acharya Mr. D. Sahariah Mr. N. I. Mondal

SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

Fee Structure 2014-15:

Note:

- i) Out of the total library fee of Rs.225/- Rs.100/- is taken as caution money out of which 80% is refundable.
- ii) The girl students of H.S 1st Year and 2nd Year do not have to pay the tuition fee of Rs.600/-.

FEES STRUCTURE

SESSION- 2015-16

FEES	H.S	H.S.	15	SEM	2 ^N	^D SEM	3 ^{RL}	SEM	411	SEM	5	SEM	6	SEM
HEADS	1	11	GEN.	MAJOR	GEN.	MAJOR	GEN.	MAJOR	GEN.	MAJOR	GEN.	MAJOR	GEN.	MAJOR
Admission	100	100	200	200	500	500	200	200	500	500	200	200	500	500
Enrolment	25	25	220	220			220	220			220	220		
Registration	75		370	370										
Building	200	200	200	200			200	200			200	200		
Faculty Dev.	100	100	100	100			100	100			100	100		
Development	200	200	200	200			200	200			200	200		
Electricity	170	170	170	170			170	170			170	170		
Permission			100	100			100	100			100	100		
Library	150	150	175	175			175	175			175	175		
Certificate	40	40	40	40			40	40		-,	40	40		
Identity Card	40	40	40	40			40	40			40	40		
NAAC	30	30	30	30		,	30	30			30	30		
Maintenance	100	100	100	100			100	100			100	100		
Scout& Guide	15	15	15	15			15	15	,		15	15		
Seminar			25	25			25	25			25	25		
Contingency	100	100	100	100			100	100			100	100		
Practical Exam.														
Student's Aid	20	20	20	20			20	20			20	20		
College Exam	300	300	300	300			300	300			300	300		
Environment							300	300						
Major Subject				300				300				300		
Union	200	200	200	200			200	200			200	200		
Tuition	600	600	720	720			720	720			720	720		
College Festival	40	40	40	40			40	40			40	40		
Solar Maintenance	50	50	50	50			50	50			50	50		
NSS	15	15	15	15			15	15			15	15		
Computer Basic Course	500		500											
Total	3070	2495	3930	3730	500	500	3360	3660	500	500	3060	3360	500	500





SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

ACADEMIC CALENDAR FOR THE SESSION-2015-16 FOR T.D.C. CLASSES UNDER G.U.

				CLASSES UNDER G.U.		
Month & Year	Working Day	Teaching Day	Exam Days	Programme Observed	Sundays	Holidays
July-2015	1-4,6-11, 13-17,20-25, 27,31	Nil	Nil	Admission of 1st Sem T.D.C. class be completed by 31st July-2015	5,12,19,26	1-31 Summer Vacation 18-19 Id ul Fitre
Total	26				4	31 (1)
Aug-2015	1,3-6,8, 10-14,17-22, 24-29,31	1,3-6,8, 10-14,17-22, 24-29,31	Nil	Classes of odd Semester from 1st Aug,2015 & 7th college foundation Day, Indepandent Day	2,9,16,23, 30	15th Indepandent Day
Total	24	24			5	2
Sep-2015	1,2,4,7-12, 14,16-19, 21-23,25,26, 28-30	1,2,4,7-12, 14,16-19, 21-23,28-30	Nil	15th Tithi of Sankardev Election of SCSUC will be held in last week of Sept.	6,13,20,27	3rd Tithi of Sri Sri Madhavdev, 5th Janmastomi, 15th Tithi of Srimanta Sankardev, 24th Id- ul-Zuha.
Total	22	20		2	4	3+1=4
Oct-2015	1,3,5-10, 12-17,19, 27-31	1,3,5-10, 12-17,19, 27-31	Sessonal Exam be completed by 3rd week of the month	2nd Oct. Gandhi Jayanti	4,11,18,25	2nd Birthday of Mahatma Gandhi, 20-26th Durga Puja, Maharam, Laxmi Puja
Total	20	20			4	7
Nov-2015	2-7,9,12-14, 16-21, 23-24, 26-28,30	2-7,9,12-14, 16-21, 23-24, 26-28,30	20-30th Exam Days	Odd semester exam will start from 3rd week of the month.	1,8,15,22,29	10-11th Kali Puja & Diwali 25th Birthday of Guru Nanak
Total	22	22	(11-3)=8	8	5	3
Dec-2015	1-5,7-12, 14-19, 21-24,26, 28-31	Nil	Odd semester Exam be completed by 31st Dec. 2015		6,13,20,27	25th Christmas Day
Total	26				4	1
						00



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

				SAPATGRAIVI C	ULLEGE, SAP	AIGRAM YEAR : 2015-16
Month & Year	Working Day	Teaching Day	Exam Days	Programme Observed	Sundays	Holidays
	1,2,4-9,18-23, 25,27-30	18-23	Nil	21-31st College Week	3,10,17, 24,31	13-16th Magh Bihu, 26th Republic day 1st to 12th Winter vacation
Total	19	6		5-1=4	5	5+12=17
Feb-2016	1-6,8-12, 15-20,22-27, 29	1-6,8-12, 15-20,22-27, 29	Nil	13th Saraswati Puja 22th Chilarai Divas	7,14,21,28	13th Saraswati Puja
Total	24	24			4	1
Mar-2016	1-5,8-12, 14-19, 21,22,24, 26,28-31	1-5,8-12, 14-19, 21,22,24, 26,28-31	Nil	Nil	6,13,20,27	7th Maha Shivratri 23th Dol Jatra 25th Good Friday
Total	24	24			4	3
Apr-2016	1,2,4-9, 11,12, 18-23,25-30	1,2,4-9, 11,12, 18-23,25-30	Sessonal exam be completed by 12th April	Nil	3,10,17,24	13-16th Bahag Bihu
Total	22	22			4	4
May-2016	2-7,9-14, 16-21,23-28, 30-31	2-7,9-14, 16-21,23-28, 30-31	End semester Exam will start from 3rd week of May		1,8,15,22 ,29	1st May Day
Total	26	26			5	1-1=0
June-2016	1-4,6-11, 13-18, 20-25,27-30	Nil	End semester completed by the 3rd week of this month		5,12,19,26	
Total	26				4	
G. Total	281	188				





SAPATGRAM COLLEGE, SAPATGRAM YEAR : 2015-16

ACADEMIC CALENDAR FOR THE SESSION-2015-16 FOR H.S. CLASSES UNDER AHSEC

-			Commence of the Party of the Pa		The second secon	
Month & Year	Working Day	Teaching Day	Exam Days	Programme Observed	Sundays	Holidays
July-2015	1-4,6-11, 16-17, 20-25,27-31	Nil	Nil	Admission of HS 1st Year be completed by this month	5,12,19,26	1-31st Summer Vacation 18-19 Id-ul-Fitre.
Total	26				4	31
Aug-2015	1,3-6,8, 10-14, 17-22, 24-29,31	1,3-6,8, 10-14, 17-22, 24-29,31	Nil	7th college foundation Day 15th Indepandent Day	2,9,16,23,30	15th Indepandent Day
Total	24	24			5	1
Sep-2015	1,2,4,7-12, 14,16-19, 21-23,25, 26,28-30	1,2,4,7-12, 14,16-19, 21-23,28-30	Nil	15th Tithi of Sankardev Election of S.C.S.U.C. Will be held in the last week of this month	6,13,20,27	3rd Tithi of Sri Sri Madhavdev 5th Janmastomy 15th Tithi of Srimanta Sankardev 24th Id-ul-zuha
Total	22	20			4	4
Oct-2015	1,3,5-10, 12-17,19, 27-31	1,3,5-10, 12-17,19, 27-31	Sessonal Exam be completed by 3rd week of the month	2nd Gandhi Jayanti	4,11,18,25	2nd Birthday of Mahatma Gandhi, 20-26th Durga Puja, Maharam, Laxmi Puja
Total	20	20			4	9
Nov-2015	2-7,9,12-14, 16-21,23-24, 26-28,30	2-7,9,12-14, 16-21,23-24, 26-28,30	Nil		1,8,15, 22,29	10-11th Kali Puja & Diwali 25th Birthday of Guru Nanak
Total	22	22	Nil	2	5	3
Dec-2015	1-5,7-12, 14-19, 21-24,26, 28-31	1-5,7-12, 14-19, 21-24,26, 28-31	Nil	Nil	6,13,20,27	25th Christmas Day
Total	26	26			4	1
						00-



SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16

Month &						AIGRAIVI FEAR : 2015-16
Year	Working Day	Teaching Day	Exam Days	Programme Observed	Sundays	Holidays
Jan-2016	1,2,4-9, 11-12, 18-23,25, 27-30	18-23,25	Nil	26th Republic day 27-31st College Week	3,10,17, 24,31	1st to 12th Winter vacation from 13-16th Magh Bihu, 26th Republic day
Total	19+2=21	6+1=7		6	4	5+12=17
Feb-2016	1-6,8-12, 15-20, 22-27,29	1-6,8-12, 15-20, 22-27,29	HS Final Exam from second week of this month	Nil	7,14,21,28	13th Saraswati Puja
Total	24	24			4	1
Mar-2016	1-5,8-12, 14-19, 21-22, 24,26,28-31	1-5,8-12, 14-19	H.S. 1st Year Exam from 3rd week of this month	Nil	6,13,20,27	7th Maha Shivratri 23th Dol Jatra 25th Good Friday
Total	24	16			4	3 .
Apr-2016	1,2,4-9,11,12, 18-23,25-30	Nil	Exam H.S.I & Evaluation		3,10,17,24	13-16th Bahag Bihu
Total	22				4	4
May-2016	2-7,9-14, 16-21, 23-28,30-31	Nil	H.S.I Year Result declared 1st week of this month	Admission of H.S. II Year in Second Week	1,8,15,22, 29	1st May Day
Total	26				5	1
June-2016	1-4,5-11, 13-18, 20-25,27-30	1-4,5-11, 13-18, 20-25,27-30	Nil	H.S. II Yr Classes will be started from 1st June	5,12,19,26	
Total	26	26			4	
G. Total	283	185				









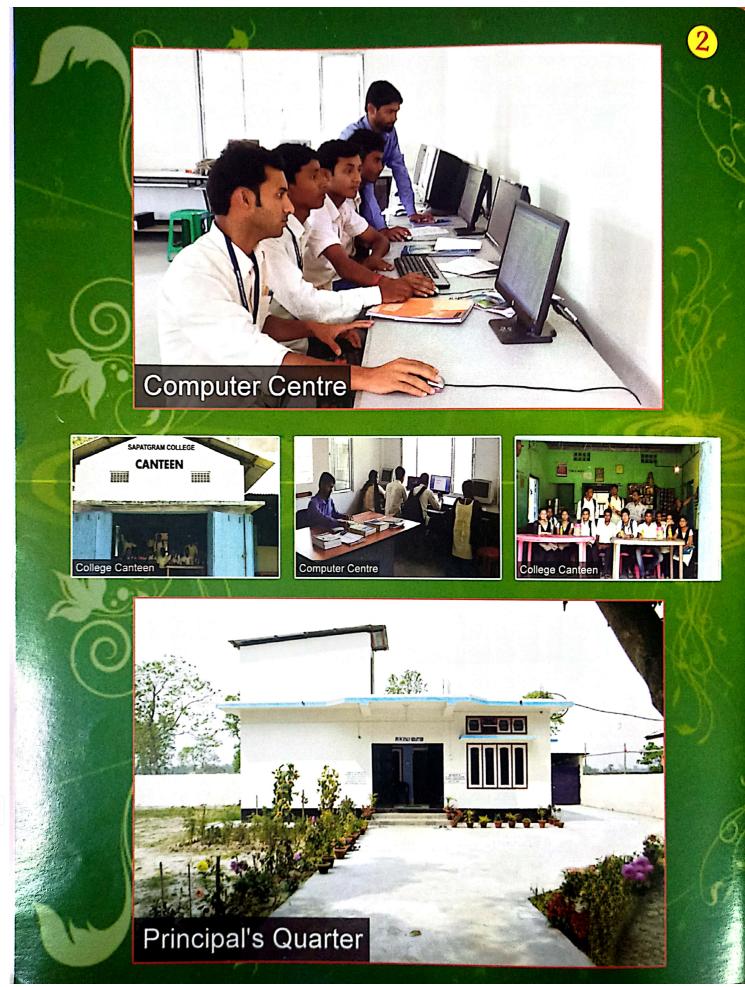




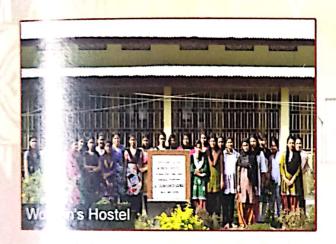
















SAPATGRAM COLLEGE, SAPATGRAM YEAR: 2015-16





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